

MEMORANDUM FOR: THE DIRECTOR

Executive Registry

8-2678

The General Services Administration is erecting a new Federal office building and has requested a forecast of our needs.

The Office of Operations Contact Office will require approximately 1600 square feet in the building.

Attached is the Certificate of Need which must be signed by you.

Request signature.

L. K. WHITE  
Deputy Director  
(Support)

MAY 14 1956  
(DATE)

FORM NO. 101 REPLACES FORM 10-101  
1 AUG 54 WHICH MAY BE USED.

(47)

TRANSMITTAL SLIP		DATE
TO: ER		
ROOM NO.	BUILDING	
REMARKS:		
This paper will be handcarried by Logistics to GSA. Please return Original & 1 - Office of Logistics.		
FROM:		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241 REPLACES FORM 36-8  
1 FEB 55 WHICH MAY BE USED.

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